Tuition is inclusive of lunch (grades PK-12), most materials, laboratory and athletic programs, with the exceptions of ice hockey and squash. Also included are Parents Association membership and all in-house student publications. Portledge School will obtain books for (Grades 6-12) students from their school district and/or BOCES. It is the student’s responsibility to return all books to Portledge School at the end of the school year. Books (for Grades 6-12) not available through the local school district or BOCES will be charged to the student account.

For all new students there is a one-time matriculation fee of $600.

Expenses for activities, electives in art and science, ice hockey, squash, private transportation, special needs, ESL, special testing, etc., are explained in the Student-Parent Handbook, available on the Portledge Website. Class trips in grades 5-10 range in expense from $350 to $875.

RESERVATIONS AND PAYMENT PLANS

A non-refundable reservation deposit of 15% of tuition is required with a returned contract. This payment and the signed contract must be returned by your scheduled due date or no later than 30 days after issuance. The deposit will be credited toward tuition. Space in the School cannot be guaranteed for any student, should the School not receive the enrollment agreement and deposit completed and returned by the due date.

NEW FAMILIES

All new families to Portledge are required to provide a one-time deposit equaling 15% of the first year’s tuition cost of the youngest attending child upon signing the enrollment contract. This amount will be held by the school and returned, less any balance owed, when the last member of the family leaves the school upon graduation or for any separation reason whatsoever. In year two and thereafter, no enrollment deposit is due.

SCHEDULE 1
- 100% tuition paid by June 15th will receive a 0.5% discount

SCHEDULE 2
- 15% tuition paid by April 1st, 60% paid by June 1st, 25% paid by December 1st

SCHEDULE 3
- Twelve monthly payments through SMART from April 2020-March 2021

SCHEDULE 4
- Ten monthly payments through SMART from June 2020-March 2021

Note: Schedule 3 & 4 will incur $50 fee from SMART Tuition

Portledge offers 10% reduction in tuition for the third and youngest child and 20% reduction for the fourth and additional younger child while in attendance

INSURANCE

The School offers tuition refund insurance for students. Parents may elect this worthwhile inexpensive coverage on the face of the enrollment contract. Parents are encouraged to consider this coverage because the contract does carry the obligation to pay the entire tuition regardless of the cause of a student leaving Portledge. New students MUST enroll in this plan.

FINANCIAL ASSISTANCE

Portledge School seeks the most qualified candidates from a variety of backgrounds and makes a limited amount of financial assistance available to selected students who could not attend the school without such support. The admissions and financial assistance decisions are separate ones. Financial assistance is awarded based on available funds and demonstrated need; all financial assistance awards are reviewed annually. Please contact the Admissions Office for additional information.